

## NEW MemberXG My Benefits Administration Portal

### More new tools in the toolbox!

We are excited to announce the launch of the NEW MemberXG My Benefits Administration Portal. This Portal applies to both the NDT Industry Health Benefit Plan and the NDT Industry Pension Plan.

From the MemberXG My Benefits Portal, QCCC Members will be able to view:

- **Work History** – View the hours received on your behalf under both the Pension Plan or the Benefit Plan and from which Employer(s)
- **Pension Account Balances** – You can see a quick glance at your current balance along with the contributions that have been received on your behalf  
**Please note:** the interest is only credited annually
- **Benefit Plan Eligibility** – See whether you have benefit coverage and for how long based on the hours reported to the Plan
- **Member Demographics** – View your personal information and the information of your enrolled dependents

### To Register:

#### STEP 1

**You will need to Create an Account!** You have just been provided with a unique DA Townley ID number – have it handy! You will need to enter your unique DA Townley ID as part of the registration process to create an account on the NEW MemberXG My Benefits Portal. Please note, **this is NOT your Client ID that is found on your pay-direct card / wallet card** – which is specific to your claims.

#### STEP 2

To Create an Account, open your internet browser on your computer or Wi-Fi connected smartphone or tablet.

Go to <https://service.datownley.com/Mybenefits/main/#!/account/login?profile=NDT>

## STEP 3

Click on **Create Account**



Access your benefits.

Check your benefits 24/7, no need to call the fund office. Login with your email and password to continue.

someone@example.com

Password

Log In **Create Account**

Can't access your account?  
Non-discrimination

## STEP 4

**IMPORTANT:** Please enter your personal details, including your **First Name, Last Name, Postal Code AND unique DA Townley ID EXACTLY** as we have just provided them to you. This will ensure your registration completes as anticipated. **Please note:** Once you have finished the registration process, if you believe the information on file for you is incorrect, you can visit the QCCC website at [www.qcccanada.com](http://www.qcccanada.com) to change your address, phone number etc. Changes made on the QCCC website are automatically distributed to the Plan office and your Union office.

**Note:** the email address you enter here will be used as part of your log-in process

## Registration: Create Your Account

Email

someone@example.com

Confirm Email

someone@example.com

Get access to your benefits information anytime. Membership is FREE for members.

First Name

Last Name

Need Help? Click [here](#) to learn how to create your MemberXG account.

DA Townley ID

DA Townley ID

Date of Birth

MM/DD/YYYY



ZIP Code/Postal Code

ZIP/Postal Code

Mobile Phone (optional)

(123) 456-7890

Next

If you have any questions specifically about the MemberXG Portal or any information you see on the Portal, please EMAIL your questions to: [memberxgsupport@datownley.com](mailto:memberxgsupport@datownley.com)

## STEP 5

Create a password.

Click the checkbox to agree to the **Terms of Use and Privacy Policy**.

Click **Finish**.

Registration: Create your password

Enter password

Confirm password

Passwords must be at least 12 characters. Passphrases are encouraged for your security and ease. Special characters, spaces, and numbers may be included. Cannot reuse passwords used within the last 365 days.

Password Expiration

No Expiration

I agree to the [Terms of Use and Privacy Policy](#)

Finish

Previous

## STEP 6

You can now sign in to MemberXG My Benefits using your email address and recently created password.

Once your account is created, you will receive an access code which will be sent to the email that you entered when you created your account.

**Note:** Each time you log in from a new computer/device, you must enter a new access code.

Enter access code

Verify and Log In

Back

[Need a new access code?](#)

D.A. Townley

Access your benefits.

Check your benefits 24/7, no need to call the fund office. Login with your email and password to continue.

someone@example.com

Password

Log In

Create Account

[Can't access your account? Non-discrimination](#)

## You are now ready to start exploring!

- **Work History** – View the hours received on your behalf under both the Pension Plan or the Benefit Plan (use the drop down menu) and from which Employer(s)
- **Pension Account Balances** – You can see a quick glance at your current balance along with the contributions that have been received on your behalf  
**Please note:** the interest is only credited annually
- **Benefit Plan Eligibility** – See whether you have benefit coverage and for how long based on the hours reported to the Plan. Use the drop down menu to select which benefit you'd like to confirm coverage under. **Please Note:** the 'From Date' will show your original date of coverage under the Plan. The 'Through Date' will show your pending end date of coverage based on the number of hours that have accumulated in your hourbank. As more hours are received, this date is extended.
- **Member Demographics** – View your information and the information of your enrolled dependents

If you have any questions specifically about the MemberXG My Benefits Portal or any information you see on the Portal, **please EMAIL your questions to:** [memberxgsupport@datownley.com](mailto:memberxgsupport@datownley.com)